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ABSTRACT

An annual update for the 1980-81 academic year on out-of-state institutions approved to operate in the State of Maryland is presented. Information on programs and enrollment for specific locations within Maryland at which out-of-state institutions operated is presented. The information is organized as follows: information on institutional changes since the preceding academic year, and the current status of approved institutions; enrollment information by institution; information on courses and programs currently offered; information on the type of locations where out-of-state institutions operate. Thirteen out-of-state institutions were approved to operate at 36 separate off-campus locations during the 1980-81 academic year, with an estimated total enrollment of 3,933 during the fall semester 1980. This compares to 11 institutions approved to operate at 41 locations in 1979-80. The 36 sites approved include: nine federal agencies, eight private organizations, seven county and private schools, five naval installations, four military bases, two churches, and one state hospital. Sixty-four percent of enrolled students are at the graduate level, 27 percent are at the undergraduate level, and 9 percent are taking noncredit course offerings. Three institutions based in Washington, D.C. enroll 82 percent of all the students. The vast majority of students enroll in programs with an occupational orientation. Sixty-five percent of all enrollments are in one of four major fields: business (23 percent), engineering (21 percent), education (11 percent), and computer science (10 percent). The Code of Maryland Regulations concerning the monitoring mechanism for evaluating compliance of out-of-state institutions is appended. (SW)

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OUT-OF-STATE

INSTITUTIONS OF HIGHER EDUCATION
OPERATING IN THE STATE OF MARYLAND
ACADEMIC YEAR 1980-1981

POSTSECONDARY EDUCATION RESEARCH REPORTS

U.S. DEPARTMENT OF HEALTH,
EDUCATION & WELFARE
NATIONAL INSTITUTE OF
EDUCATION

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Out-of-State
Institutions of Higher Education
Operating in the State of Maryland
Academic Year 1980-81

State Board for Higher Education
Division of Institutional Approval & Evaluation
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Annapolis, Maryland

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PREFACE

This is the second annual report of out-of-state institutions approved to operate in the State of Maryland. The purpose of this report is to provide programmatic and enrollment information for the specific locations within the State at which out-of-state institutions were approved to operate for academic year 1980-81. Comparable data regarding education courses offered by in-state institutions are also collected and published annually by the SBHE.

Section One contains information on institutional changes since the preceding academic year and the current status of approved institutions. Section Two contains enrollment information by institution. Section Three contains information on courses and programs currently offered. Section Four contains information on the type of locations where out-of-state institutions operate. The monitoring mechanism for evaluating the compliance of out-of-state institutions with State regulations is described in Appendix A.

I

OVERVIEW

As indicated in Table 1, 13 out-of-state institutions were approved to operate at 36 separate off-campus locations during the academic year 1980-81. This compares to 11 institutions approved to operate at 41 locations in 1979-80.

The change in the total number of institutions approved this year is a result of one institution ceasing operation and three new institutions approved. Drew University elected not to operate in Maryland this year, instead students will alternate taking courses leading to the Doctorate of Ministry between the parent campus in Madison, New Jersey and those offered every other year in Maryland. Central Michigan University met the State's standards and was approved to operate at three military bases and one Federal agency. The University of Delaware was approved to operate at one military base. Nova University was approved to operate at one site in Maryland with an expiration date of September 8, 1981.

The 36 sites approved this year include: 9 Federal Agencies, 8 private organizations, 7 county and private schools, 5 naval installations, 4 military bases, 2 churches, and 1 State hospital.

Of the 13 institutions requesting State approval for academic year 1980-81, 11 were granted full approval for one year and 2 were approved for the Fall semester only. Nine are private colleges and four are public. All institutions approved are fully accredited by their respective regional accreditation associations and are in full compliance with the policies pertaining to off-campus educational activities established by their respective associations (See Table 2). Of these institutions, seven

TABLE 1

Out-of-State Institutions Operating in Maryland
Number of Locations by Year

	FALL 1975	FALL 1976	FALL 1977	FALL 1978	FALL 1979	FALL 1980
Alvernia College, Reading, Pennsylvania	1	1	1	1	0	0
American University	3	4	5	6	8	5
Catholic University of America	3	3	4	5	5	2
Central Michigan University, Mount Pleasant	1	1	3	4	0	4
Columbia College, Columbia, Missouri	1	1	1	1	0	0
Drew University, Madison, New Jersey	0	0	0	0	1	0
Embry-Riddle Aeronautical University, Daytona Beach, Florida	0	0	0	1	1	1
Florida Institute of Technology, Melbourne, Florida	1	1	1	2	2	2
George Washington University	21	23	26	30	32	26
Golden Gate University, San Francisco	1	1	1	1	0	0
Marywood College, Scranton, Pennsylvania	1	1	1	1	0	0
New School for Social Research, New York, New York	0	0	0	1	1	1
~~New~~ University, Ft. Lauderdale, Florida	2	2	2	1	0	1
Shenandoah College & Conservatory of Music, Winchester, Virginia	1	2	2	1	0	0
Southern Illinois University at Edwardsville	1	1	1	0	0	0
N Southern Illinois University at Carbondale	1	1	1	1	1	1
Temple University, Philadelphia, Pennsylvania	1	1	1	1	0	0
Trinity College	1	2	2	1	1	1
University of Delaware	1	2	2	1	0	1
University of the District of Columbia	1	1	1	2	3	3
University of LaVerne, LaVerne, California	1	1	1	1	0	0
University of Northern Colorado, Greeley, Colorado	1	1	1	1	0	0
University of Southern California, Los Angeles, California	1	1	1	1	1	2
TOTAL NUMBER OF INSTITUTIONS	20	20	20	21	11	13
TOTAL NUMBER OF SEPARATE LOCATIONS	-	-	-	-	41	36
TOTAL NUMBER OF LOCATIONS	45	51	58	64	56	50

TABLE 2

Out-of-State Institutions
Approved for Academic Year 1980-81

<u>Institutions</u>	<u>Regional Accreditation</u>
American University ^{1/} Washington, D.C.	Middle States Association
Catholic University of America Washington, D.C.	Middle States Association
Central Michigan University Mt. Pleasant, Michigan	North Central Association
Embry-Riddle Aeronautical University Daytona Beach, Florida	Southern Association
Florida Institute of Technology Melbourne, Florida	Southern Association
George Washington University ^{1/} Washington, D.C.	Middle States Association
New School for Social Research New York, New York	Middle States Association
Nova University Ft. Lauderdale, Florida	Southern Association
Southern Illinois University at Carbondale Carbondale, Illinois	North Central Association
Trinity College Washington, D.C.	Middle States Association
University of Delaware Newark, Delaware	Middle States Association
University of the District of Columbia Washington, D.C.	Middle States Association
University of Southern California Los Angeles, California	Western Association

^{1/} Approval requested and granted on a semester basis.

maintain full regional accreditation by the Middle States Association. Five of the seven are based in the District of Columbia, one in Delaware, and one in New York. Three institutions based in the State of Florida maintain full regional accreditation by the Southern Association. One institution based in Illinois and one in Michigan maintain full accreditation by the North Central Association. One institution from the State of California is fully accredited by the Western Association.

The analysis provided in the remainder of this study is based on projected Fall enrollments submitted by the approved out-of-state institutions. Projected enrollments were verified by institutional representatives in a follow-up report submitted in November, 1980. The enrollment projections were found to be within two percent of actual Fall enrollments. Data for Nova University were not available at the time of printing; therefore, an analysis for this institution is not included in this report.

II

ENROLLMENTS

The thirteen out-of-state institutions approved to operate in Maryland have estimated a total enrollment of 3,833 during the Fall semester 1980. This represents an 8% decline (4,161 enrollments) over the 1979-80 academic year. Of this total number (3,833) 64% are pursuing graduate work, 27% undergraduate studies, and 8% non-credit course offerings. This compares with 65% of the graduate enrollments, 28% of the undergraduate enrollments, and 7% non-credit course offerings in 1979-80.

George Washington University accounts for 48% of the total enrollments, almost two-thirds (63%) of the graduate enrollments, and 29% of the undergraduate enrollments (see Graph 1). This compares to 52% of total enrollments, 70% of the graduate enrollments, and 26% of the undergraduate enrollments in 1979-80.

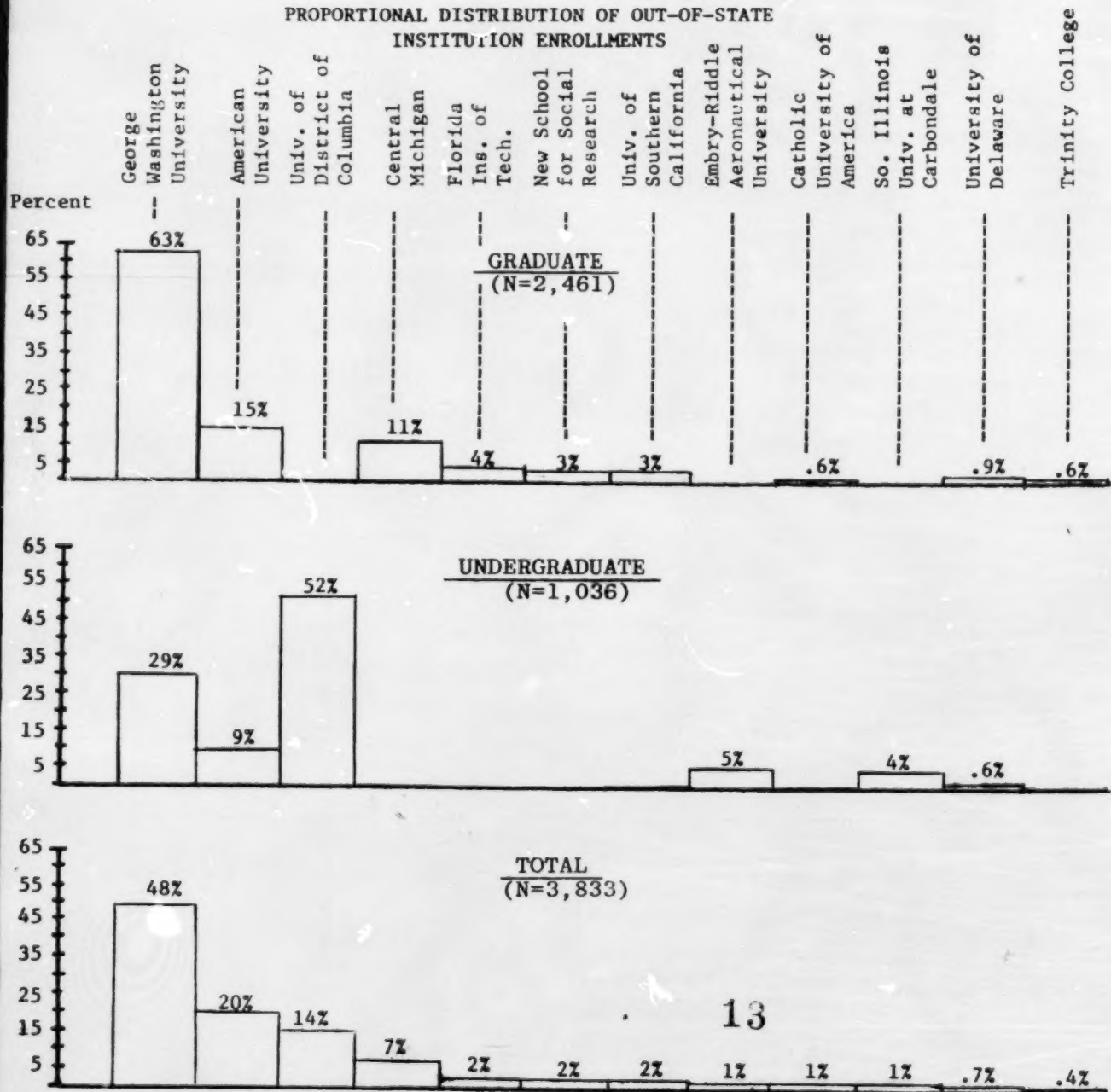
American University enrolls 20% of the total enrollments, 15% of the graduate enrollments, and 9% of the undergraduate enrollments. By comparison, American University had 24% of total enrollments, 19% of graduate enrollments, and 15% of undergraduate enrollments in 1979-80.

The University of the District of Columbia enrolls 14% of the total students, no graduate enrollments, and more than half (52%) of the undergraduate enrollments. The comparable figures for 1979 were 14%, 0%, and 51%, respectively.

The remaining 10 institutions combined enroll 18% of the total enrollments, 22% of the graduate enrollments, and 10% of the undergraduate enrollments. Central Michigan University accounts for 7% of all enroll-

GRAPH 1

PROPORTIONAL DISTRIBUTION OF OUT-OF-STATE
INSTITUTION ENROLLMENTS



ments and 11% of the graduate enrollments. The Florida Institution of Technology, the New School for Social Research, and the University of Southern California each enroll 2% of the total enrollments and maintain graduate enrollments of 4%, 3% and 3% respectively. Embry-Riddle Aeronautical University, Catholic University of America, and Southern Illinois University each enroll one percent of all students and combined enroll nine percent of the total undergraduate population. The University of Delaware and Trinity College combined enroll one percent of the total enrollments and one percent of the graduate enrollments.

III

PROGRAMS

As was the case in 1979, the vast majority of students consistently enroll in programs which have an occupational orientation. Sixty-five percent (2,488) of all enrollments are in one of four major fields of study: Business (23%), Engineering (21%), Education (11%), and Computer Sciences (10%).

Of the 869 students enrolled in the field of Business, 66% are at the graduate level and 34% at the undergraduate level. In the graduate level Business programs a majority of students enroll in business administration, management and accounting. At the undergraduate level, most students enroll in public management and business management.

Of the 803 students enrolled in the field of Engineering, 93% are at the graduate level and 7% at the undergraduate level. Most graduate students are enrolled in Engineering Administration. A smaller percentage is enrolled in Electrical Engineering, Ocean Engineering, and Structural Engineering. At the undergraduate level, students enroll in Engineering Technologies and Aerospace/Aviation Technologies.

Of the 451 students enrolled in the field of Education, 92% are at the graduate level and 8% at the undergraduate level. Most graduate students are enrolled in Administration and Special Education (Reading, Education of the Emotionally Disturbed, and Vocational/Special Education).

Of the 365 students enrolled in Computer Science, 95% are at the graduate level and 5% at the undergraduate level. Most graduate students are enrolled in Information Sciences and Systems Technology and Computer and Information Sciences. Most undergraduate students are enrolled in Computer Programming and Technology of Management.

Another 23% (882) of all enrollments are evenly distributed at the undergraduate and graduate level in the following fields: interdisciplinary studies, public affairs, and public service technologies.

The remaining 12% (460) of all enrollments are distributed among mathematics, physical sciences, social sciences, and health professions.

IV

LOCATION OF PROGRAMS BY ENROLLMENT

Table 3 presents data on the types of location where out-of-state institutions operated for academic years 1979 and 1980. In both years, Federal non-military agencies and county and private schools served as the primary location for out-of-state institutions. In 1980 Federal agencies served as the location for 29% of the total enrollments, 30% of the graduate enrollments, and the majority (84%) of the non-credit course offerings. In terms of total enrollments, military bases increased their share from 10% in 1979 to 18% in 1980. This increase was mainly attributed to a 77% increase in graduate enrollments. Total enrollments in private industry also showed a slight increase in 1980 over the preceding year. While enrollments in non-credit courses declined by 75%, graduate enrollments increased by 27% and undergraduate enrollments increased by 17%. Total enrollments at naval installations declined by 52% in 1980. Enrollments at the undergraduate level remained fairly constant, while graduate enrollments declined by 56%.

TABLE 3

Headcount Enrollments by Type of Location

	Graduate		Undergraduate		Non-Credit		Total	
	1979	1980	1979	1980	1979	1980	1979	1980
Federal Agencies	555 (21%)	470 (19%)	805 (68%)	662 (64%)	0 (-)	0 (-)	1,360 (33%)	1,132 (29%)
County & Private Schools	890 (33%)	741 (30%)	90 (8%)	93 (9%)	180 (60%)	281 (84%)	1,160 (28%)	1,115 (29%)
Military Bases	354 (13%)	626 (25%)	50 (4%)	61 (6%)	0 (-)	0 (-)	404 (10%)	687 (18%)
Private Industry	309 (12%)	393 (16%)	115 (10%)	135 (13%)	120 (40%)	30 (9%)	544 (13%)	558 (15%)
Naval Installations	523 (19%)	231 (9%)	40 (3%)	40 (4%)	0 (-)	0 (-)	563 (13%)	271 (7%)
Churches	15 (1%)	0 (-)	75 (6%)	45 (4%)	0 (-)	0 (-)	90 (.2%)	45 (1%)
Other	40 (1%)	0 (-)	0 (-)	0 (-)	0 (-)	25 (7%)	40 (.1%)	25 (.6%)
TOTALS	2,686 (100%)	2,461 (100%)	1,175 (100%)	1,036 (100%)	300 (100%)	336 (100%)	4,161 (100%)	3,833 (100%)
PERCENT OF TOTAL ENROLLMENT	(65%)	(64%)	(28%)	(27%)	(7%)	(8%)	(100%)	(100%)

Federal Agencies

Table 4 provides information on institutions operating on non-military federal installations. Three institutions from the District of Columbia, one from New York and one from Michigan enroll students at nine agencies in Baltimore, Montgomery and Prince George's Counties.

The University of the District of Columbia (U.D.C.) operates at three federal agencies, Parklawn, National Institutes of Health (NIH), and Prince George's Plaza. U.D.C. enrolls 48% of all students, and 82% of the undergraduates at federal agencies. Undergraduate degree programs are offered to non-professional federal employees at the three Maryland sites. These programs are designed to provide career opportunities for federal employees by improving skills, knowledge and abilities in current or projected positions. This contractual arrangement between the federal government and the University's Upward Mobility College is funded by the U.S. Department of Education.

George Washington University operates at 6 federal agencies and enrolls 37% of the total enrollments at federal agencies (75% at the graduate level and 25% at the undergraduate level). Courses offered at four out of the six agencies (Defense Mapping, NASA, NOAA, U.S. Census Bureau); are in response to requests from these agencies for graduate training to advance employees to management positions, and for highly technical undergraduate courses in specialized fields, e.g., Cartography, Geodesy, and Oceanography. Admission to these courses is normally restricted to federal employees. Courses offered at two of these agencies (the Parklawn Center (H.H.S.) and Social Security Administration), while not restricted solely to federal employees, normally enroll only a small percentage of non-federal employees. Two Master's degree programs in Administration are currently offered with a variety of course options, however, the Master of Science in Administration

is being phased out by the institution. Therefore, no new students have been admitted to this program since 1979.

American University operates at two federal agencies and enrolls 8% of the total enrollments at federal agencies. Graduate courses in Business and Technology account for 83% of the enrollments and various undergraduate courses account for 17%. Programs in Technology of Management and Public Relations previously offered at the Defense Mapping Agency and Social Security Administration, in response to a sponsoring agent's request, have been completed and therefore no new courses are being offered for the Fall term at these locations.

The New School of Social Research operates at one agency and enrolls 6% of the total enrollments at federal agencies. It offers a graduate program in Management Auditing through its Graduate School of Management and Urban Professions. In 1978, the Veterans Administration requested the institution to offer a program designed to improve management skills combined with relevant professional skills for auditors employed at this agency.

Central Michigan operates at one agency and enrolls slightly less than one percent of the total enrollments at federal agencies. It offers a graduate program in management and supervision for employees at the National Institutes of Health.

TABLE 4 .

Federal Agencies

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
Defense Mapping Agency Bethesda, Md.	George Washington University Washington, D.C.	Selected Undergraduate Courses in: - Cartography - Geodesy	86	Partial
Department of Health & Human Services Parklawn Bldg. Rockville, Md.	George Washington University Washington, D.C.	Master of Science in Administration: - Public Administration Master of Science in Special Studies: - Environmental Science	27 60	Entire
	University of the District of Columbia Washington, D.C.	Upward Mobility College Undergraduate Degree Programs in: - Biological Sciences - Business - Social Work	82	Entire
Federal Center Bldg. #2 Prince George's Plaza Hyattsville, Md.	University of the District of Columbia Washington, D.C.	Upward Mobility College Undergraduate Degree Programs in: - Biological Sciences - Business - Social Work	69	Entire
National Aeronautics & Space Adm. (NASA) Goddard Space Flight Center Greenbelt, Md.	George Washington University Washington, D.C.	Master of Engineering Administration	70	Entire

TABLE 4

Federal Agencies (cont.)

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
National Institutes of Health Bethesda, Md.	American University Washington, D.C.	Selected Graduate Courses in: - Business - Public Administration - Technology of Management	75	Partial
	University of the District of Columbia Washington, D.C.	Upward Mobility College Undergraduate Degree Programs in: - Accounting - Biological Sciences - Business - Computer Sciences - English - History - Social Work	390	Entire
	Central Michigan University Mt. Pleasant, Michigan	Master of Science in Management & Supervision	8	Entire
National Oceanic & Atmospheric Adm. (NOAA) Rockville, Md.	George Washington University Washington, D.C.	Selected Undergraduate Courses in: - Cartography - Geodesy	20	Partial
Social Security Administration Baltimore, Md.	George Washington University Washington, D.C.	Master of Science in Administration: - Administration of Science & Tech. - Information Systems Tech. - Personnel Management	60	Entire

TABLE 4

Federal Agencies (cont.)

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
U.S. Dept. of Commerce, Bureau of the Census	American University Washington, D.C.	Selected Undergraduate Courses in: - Mathematics - Statistics	15	Partial
Marlowe Heights, Md.	George Washington University Washington, D.C.	Master of Science in Special Studies: - Social & Economic Statistics	100	Entire
Veterans Adm. Eastern Field Office of Audit Hyattsville, Md.	New School for Social Research New York, New York	Master of Professional Studies: - Management Auditing	70	Entire

County and Private Schools

Table 5 provides information on institutions operating in county and private schools. Three institutions from the District of Columbia offer courses and programs to students at seven schools located in Baltimore, Charles, Montgomery, and Prince George's Counties.

George Washington University operates at 5 locations and enrolls 64% of the total credit enrollments at county schools. It offers Master's degree programs in Education and Engineering. Master's and Graduate Certificate degree programs in Education have been offered in Charles, Montgomery, and Prince George's Counties for approximately eight years at the request of county superintendents and teachers expressing a need for training in administration, special education, vocational education, and reading. A Master's degree in Engineering Administration, offered in Baltimore and Montgomery Counties is designed to provide engineers with training in managerial skills and organizational behavior. Master's degree programs in Criminal Justice and Forensic Science previously offered in Baltimore County have been discontinued.

American University operates at one location and enrolls 34% of the total credit enrollments at these locations, offering graduate level and undergraduate course offerings in business, management, and public relations. In addition, the institution offers non-credit courses in insurance and management.

Trinity College operates at one location in Montgomery County enrolling 2% of the total enrollments at county schools. It offers a Master's degree in Special Education. This program, in operation for several years, is offered cooperatively with the Montgomery County Public Schools to meet the specific staff development needs in teaching children with emotional learning problems. The program is essentially open only to county public school employees.

TABLE 5

County and Private Schools

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
Dulaney High School Timonium, Md.	George Washington University Washington, D.C.	Master of Engineering Adm.	60	Entire
Georgetown Preparatory School Rockville, Md.	American University Washington, D.C.	Master of Science & Graduate Certification: - Public Relations - Public Information	60	Entire
		Master of Science & Graduate Certification: - Technology of Management	30	Partial
		Master of Science in Business	60	Partial
		Selected Graduate & Undergraduate Courses in: - General Liberal Arts - Mathematics - Technology of Management	135	Partial
		Certificates in Insurance & Mgmt.	281	Partial
Largo Senior High School Upper Marlboro, Md.	George Washington University Washington, D.C.	Master of Arts in Education: - Special Education (Early Childhood) - Vocational Education - Reading	25 25 15	Entire
Maryvale Center Rockville, Md.	George Washington University Washington, D.C.	Master of Arts in Special Education	55	Entire
		Master of Arts in Voc. Special Ed.	25	Entire
		Grad. Cert. in Special Education	25	Entire
		Undergraduate Cert. in Special Ed.	25	Entire
Richard Montgomery High School Rockville, Md.	George Washington University Washington, D.C.	Master of Engineering Administration	100	Entire

TABLE 5

County and Private Schools (cont.)

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
Randolph Junior High School Rockville, Md.	Trinity College Washington, D.C.	Master of Arts in Teaching: - Special Education	14	Entire
Thomas Stone Sr. High School Waldorf, Md.	George Washington University Washington, D.C.	Master of Arts in Education: - Elementary Education - Secondary Education - Supervision & Human Relations Educational Specialist in Education: - Administration	45 45 45 45	Entire Entire

Military Bases

The need for educational programs on military bases is determined by the Military Base Commanders and Base Educational Officers. The primary populations served are active duty military personnel and civilians employed at the installations. Since the institutions elect to open enrollments to non-active duty military personnel, military dependents, and civilians, they are not exempted from regulations by the State Board for Higher Education. They are evaluated by the same standards as all other higher education institutions.

Table 6 provides information on institutions operating on military bases. Seven institutions from the District of Columbia, California, Florida, Michigan, and Delaware enroll students at four military bases.

Central Michigan University operates at three locations and enrolls 37% of the total military base enrollments offering a Master's degree program in Management and Supervision.

George Washington University operates at three bases, enrolling 27% of the total enrollments, offering Master's degree programs in Administration, Engineering, and Criminal Justice. The Master of Science in Administration currently offered at two bases is being phased out.

Florida Institute of Technology operates at two locations and enrolls 13% of the total enrollments offering Master's degree programs in Electrical Engineering, Engineering Management, and Business Administration.

Embry-Riddle Aeronautical University operates at one location and enrolls 8% of the total enrollments offering an undergraduate degree program in Aviation and Aircraft Maintenance.

The University of Southern California operates at one location and enrolls 6% of the total enrollments offering a Master's degree program in Systems Management.

American University operates at one location and enrolls 4% of the total enrollments offering selected graduate courses in computer systems and technology of management.

The University of Delaware operates at one location and enrolls 4% of the total enrollments offering an undergraduate degree in Statistical Mathematics and a graduate degree in Mechanical Engineering.

TABLE 6

Military Bases

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
Aberdeen Proving Ground, Md.	Central Michigan University Mt. Pleasant, Michigan	Master of Science in Management & Supervision	60	Entire
	Florida Institute of Tech. Melbourne, Florida	Master of Business Administration	50	Entire
		Master of Science in Engineering Mgmt.	5	Entire
	George Washington University Washington, D.C.	Master of Engineering Administration	44	Entire
Andrews Air Force Base, Md.	University of Delaware Newark, Delaware	Master of Science in Mechanical Eng.	23	Entire
		Bachelor of Science in Statistical Mathematics	6	Entire
	Central Michigan University Mt. Pleasant, Michigan	Master of Science in Management & Supervision	150	Entire
Ft. George Meade Ft. Meade, Md.	American University Washington, D.C.	Graduate Certification in Computer Systems Application	15	Partial
		Selected Graduate Courses in Technology of Management	10	Partial
	George Washington University Washington, D.C.	Master of Science in Administration: - Industrial Management - Public Administration	50	Entire
		Master of Arts in Special Studies: - Criminal Justice	45	Partial
	Central Michigan University Mt. Pleasant, Michigan	Master of Science in Management & Supervision	47	Entire

TABLE 6
Military Bases (cont.)

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
Patuxent River Naval Air Station Patuxent, Md.	Embry Riddle Aeronautical University Daytona Beach, Florida	Undergraduate Degree Programs in: - Aviation & Aircraft Maintenance	55	Entire
	Florida Institute of Tech. Melbourne, Florida	Master of Science in Electrical Eng.	2	Entire
		Master of Business Administration	35	Entire
	George Washington University Washington, D.C.	Master of Science in Administration: - Public Administration	50	Entire
		- Science & Technology		
	University of Southern Calif. Los Angeles, California	Master of Science in Systems Mgmt.	40	Entire

Private Industry

Table 7 provides information on institutions operating on private industry sites. Two institutions from the District of Columbia and one institution from California offer courses to students at eight locations in Anne Arundel, Baltimore, Montgomery, and Prince George's Counties.

George Washington University operates at six locations and enrolls 81% of the total credit enrollments at private industry locations, offering Master's degree programs in Engineering and selected undergraduate courses in general studies. Master's degree programs in Engineering are offered at four sites, exclusively for employees of the organizations. The Master of Science in Administration, previously offered at two sites, was phased out by the institution.

American University operates at one location and enrolls 14% of the total credit enrollments and 100% of the non-credit course offerings at private industry sites. American University offers a Master's degree program in Business, non-credit English as a second language and selected undergraduate courses. Admission to courses and programs is restricted to employees of the organization.

The University of Southern California operates at one location and enrolls 5% of the total credit enrollments at private industry locations, offering a graduate program in systems management.

TABLE 7

Private Industry

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
Aeronautical Radio, Inc. Annapolis, Md.	George Washington University Washington, D.C.	Master of Engineering Adm.	36	Entire
Bendix Corp. Towson, Md.	George Washington University Washington, D.C.	Selected Graduate Courses in Electrical Engineering	12	Partial
Chesapeake & Potomac Tel. Silver Spring, Md.	George Washington University Washington, D.C.	Selected Undergraduate Courses in General Studies	120	Partial
Computer Sciences Corp. Silver Spring, Md.	University of Southern Calif. Los Angeles, California	Master of Science in Systems Management	25	Entire
Government Employees Ins. Co. (GEICO) Chevy Chase, Md.	American University Washington, D.C.	Master of Business Administration Selected Undergraduate Courses in Management of Technology English as a Second Language	60 15 30	Entire Partial Entire
International Business Machines Gaithersburg, Md.	George Washington University Washington, D.C.	Master of Science in Electrical Engineering & Computer Science	120	Entire
Vitro Labs Silver Spring, Md.	George Washington University Washington, D.C.	Master of Engineering Administration	70	Entire

TABLE 7

Private Industry (cont.)

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
Westinghouse Defense & Electronics Center Baltimore, Md.	George Washington University Washington, D.C.	Master of Science in Engineering: - Communications & Computer Science	70	Entire

Naval Installations

For the purposes of this report, naval installations are treated separately from other military installations. The educational programs at naval sites serve mainly federal civilian employees rather than primarily active duty naval personnel.

Table 8 provides information on institutions operating at naval installations. Three institutions enroll students at five naval installations located in Anne Arundel, Charles, and Montgomery Counties.

George Washington University operates at four sites and enrolls 80% of the total enrollments at naval installations, offering Master's degree programs in Engineering, Administration, and Education. Master's degree programs in Engineering are offered at two naval installations exclusively for its personnel. The Master of Science in Administration with three areas of concentration, presently offered at the Naval Academy, is being phased out by the institution. Since 1979, no new students have been admitted to this program. Graduate programs in Education Administration have been offered at the Naval Dental Center for several years at the request of the installation. This program is essentially closed to the general public.

Southern Illinois University at Carbondale operates at one location and enrolls 15% of the total naval installations enrollments. The Bachelor of Science degree in Technical Careers with a health care services emphasis is offered at the Naval Medical Center for qualifying military personnel who wish to acquire competencies useful to the service as well as to prepare themselves for graduate education opportunities.

Catholic Univeristy operates at one site and enrolls 5% of the total enrollments at naval installations offering selected graduate courses in Engineering exclusively for its personnel.

TABLE 8

Naval Installations

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
Naval Dental Center Bethesda, Md.	George Washington University Washington, D.C.	Master of Arts in Higher Ed.	50	Entire
	Southern Illinois University at Carbondale Carbondale, Illinois	Bachelor of Science in Technical Careers: - Health Care Services	40	Entire
Naval Ordnance Station Indianhead, Md.	George Washington University Washington, D.C.	Master in Engineering Administration	26	Entire
Naval Ships Research & Development Center Annapolis, Md.	Catholic University of America Washington, D.C.	Selected Graduate Courses in Engineering	15	Partial
Naval Ships Research & Development Center Bethesda, Md.	George Washington University Washington, D.C.	Master of Science in Ocean Engineering	40	Entire
		Master of Science in Structural Eng.	40	Entire
U.S. Naval Academy Annapolis, Md.	George Washington University Washington, D.C.	Master of Science in Administration: - Information Systems - Personnel Management - Science & Technology	60	Entire

Churches

As indicated in Table 9, one institution enrolls students at two churches located in Anne Arundel and Montgomery Counties.

George Washington University enrolls 100% of the total enrollments, offering selected lower division undergraduate courses to the general public.

Other

As indicated in Table 10, Catholic University of America offers selected undergraduate non-credit courses, enrolling 25 students at a State hospital in Anne Arundel County.

TABLE 9

Churches

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
Chevy Chase United Methodist Church Chevy Chase, Md.	George Washington University Washington, D.C.	Selected Undergraduate Courses in: - English - Political Science	15 15	None
St. Luke's Episcopal Church	George Washington University Washington, D.C.	Selected Undergraduate Courses in: - Music	15	None

TABLE 10

Other

<u>Location</u>	<u>Parent Institution</u>	<u>Courses or Programs</u>	<u>Projected Enrollment</u>	<u>Portion of Degree Programs Available</u>
Crownsville Mental Hosp. Crownsville, Md.	Catholic University of America Washington, D.C.	Selected Undergraduate Non- Credit Course Offerings	25	None

APPENDIX

State Board for Higher Education

CODE OF MARYLAND REGULATIONS

13.50.02

**Requirements for Authorization of Out-of-State
Postsecondary Educational Institutions to Offer Courses,
Academic Programs and Award Certificates and Degrees in
the State of Maryland**



**16 Francis Street
Annapolis, Maryland 21401**

STATE BOARD FOR HIGHER EDUCATION
REQUIREMENTS FOR AUTHORIZATION OF
OUT-OF-STATE POSTSECONDARY EDUCATIONAL
INSTITUTIONS TO OFFER COURSES,
ACADEMIC PROGRAMS AND AWARD
CERTIFICATES AND DEGREES IN
THE STATE OF MARYLAND

.01 Authority to Issue a Certificate of Approval to
Operate in the State of Maryland

- A. Title 12 of the Education Article of the Annotated Code of Maryland was enacted by the 1978 Maryland General Assembly. Section 12-201 through 12-207 applies to any institution of higher education operating, doing business, or functioning within the geographical boundaries of Maryland.
- B. Out-of-State institutions of higher education, may not operate in the State of Maryland without a Certificate of Approval from the Commissioner of Higher Education.
- C. Authorization to offer courses and programs of postsecondary education in Maryland will be granted only to institutions having complied with the provisions of Title 12, Section 12-201 through 12-207 of the Annotated Code of Maryland and the following regulations governing the operation of out-of-state institutions.

.02 Definition of Terms

- A. An institution of postsecondary education is as defined in Section 12:201 of the Education Article of the Annotated Code of Maryland.

- B. A four year college or university is defined as a public or private institution of higher education which awards a baccalaureate level degree, and which may also offer the following degrees in accordance with its authorized role and mission: masters, doctorate, first professional and advanced certificates.
- C. A two year college is defined as a public or private postsecondary educational institution which awards degrees in both transfer and occupational curricula at the Associate level. In addition, certificates in occupational curricula, courses in continuing education, and other community services are offered.
- D. A transfer program is designed to provide an organized curriculum equivalent to the first two years of a baccalaureate program.
- E. An occupational program is designed to provide an organized curriculum primarily for immediate job entry, or to upgrade the skills of those already employed.
- F. An academic program is a specified combination of postsecondary education courses which fulfill the requirements of an institution for awarding a degree or certificate.
- G. A credit course is a classroom or nonclassroom experience, which is recognized as partially fulfilling institutional requirements for the award of a degree or certificate.
- H. A noncredit course is a classroom or nonclassroom experience, which is not recognized as partially fulfilling requirements for the award of a degree or certificate, but which may be a prerequisite to participate in degree credit courses.
- I. One semester hour of credit is awarded for a minimum of fifteen hours of class time or equivalent guided learning activity, exclusive of registration, study days, holidays and final examinations.
- J. One semester hour of credit is awarded for a minimum of thirty hours, of supervised laboratory or studio time, exclusive of registration, study days, holidays and final examinations.

- K. The Continuing Education Unit is a nationally recognized method for measuring and recording participation in continuing education programs that do not carry credit toward a degree, but do meet established criteria for the evaluation of student learning.

.03 Exemptions

- A. These regulations shall not apply to a postsecondary educational institution offering courses or programs on a military installation exclusively recruiting and enrolling active duty military personnel. In electing to exercise this option, the institution is precluded from enrolling non-active duty military personnel, military dependents or civilians employed at such installation and waives its right to claim veterans benefits for enrollees.
- B. To receive an exemption, the Chief Executive Officer of the educational institution and the Base Commander of the military installation must submit to the Commissioner of Higher Education on the forms provided, at least thirty (30) days in advance of the proposed initiation date, a written petition for State exemption.

.04 Procedures for Approval

- A. To receive initial approval to operate, the Chief Executive Officer must submit to the Commissioner of Higher Education on the forms provided a written application for authorization to offer a postsecondary educational course(s) and program(s) in a specific location in Maryland. The completed application and all supportive documentation must be provided at least five months before the institution proposes to commence operation.
1. The application shall include:
- a. Specific geographical location of proposed operation.
- b. Proposed date of operation.

- c. Identification of institution.
 - d. Identification of authorized representatives.
 - e. Board of Trustees resolution of financial solvency.
 - f. Certificate of Incorporation as foreign corporation.
 - g. Regional accreditation status.
 - h. Copies of awards.
 - i. Programmatic data.
 - j. Qualification of instructors and staff.
 - k. Library resources.
 - l. Certificate of Compliance with fire and safety codes.
 - m. Copies of advertisements.
2. An institution shall not promote advanced publicity through advertisements, announcements or other similar media on proposed courses to be offered in Maryland prior to receipt of official approval from the Commissioner of Higher Education.
3. The Commissioner of Higher Education will notify the Chief Executive Officer in writing of official action. No institution shall operate, do business or function in absence of written authorization from the Commissioner.
- B. To receive approval to continue to operate at a previously approved location whether to offer previously approved courses or to offer new courses, the Chief Executive Officer must submit to the Commissioner of Higher Education on the forms provided a written application for authorization to continue to operate. The completed application and all supportive documentation must be provided at least five (5) months before the institution commences operation.

1. The application shall include:
 - a. Specific geographic location of current operation.
 - b. Proposed date of continued operation.
 - c. Identification of institution.
 - d. Identification of authorized representatives.
 - e. Programmatic data.
 - f. Qualifications of instructors and staff.
 - g. Library resources.
 - h. Certificate of Compliance with fire and safety codes.
 - i. Copies of advertisements.
2. An institution shall not promote advanced publicity through advertisements, announcements or other similar media on proposed courses to be offered in Maryland in absence of official approval from the Commissioner of Higher Education.
3. The Commissioner of Higher Education will notify the Chief Executive Officer in writing of official action. No institution shall operate, do business, or function in absence of written authorization from the Commissioner.

.05 Evaluative Items

A. Accreditation

1. An institution must maintain continuous full accreditation by a regional accrediting association recognized by the United States Office of Education and the Council on Postsecondary Accreditation. Candidacy status and official probationary status shall not be considered as a valid substitution for full regional accreditation.

2. Proposed specialized fields of study, maintaining professional accreditation by an association recognized by the United States Office of Education and the Council on Postsecondary Accreditation must meet the same standards applicable to the resident campus program.
3. Institutions must present written evidence of compliance with regional and professional accrediting association's policies related to off-campus educational activities.

B. Need Criterion

1. Prior to the evaluation by the State Board for Higher Education of the readiness of any out-of-state institution to operate in the State, the institution must present evidence demonstrating the educational need to establish operations and award degrees in the State.
2. At a minimum, this need must be substantiated on the basis that the proposed educational activities to be offered are:
 - a. Not unreasonably duplicative of existing or planned educational activities in a specific geographical location in the State.
 - b. Justified by student interest and present and future employment opportunities.

C. Academic Policies

Institutional academic policies for admission, graduation and the awarding of academic credit must be consistent with policies maintained by the parent institution for resident students and must be consistent with the State's minimum requirements for colleges operating in Maryland.

D. Administrative Staff

1. The institution must provide for an on-site administrative staff responsible for the overall administrative operation of educational activities, to include

counseling, advising, testing, orientation, financial aid services and maintenance of academic records.

2. In addition to being responsible for the administration of the policies and procedures established by the parent institution, the designated administrators are responsible for meeting the expectations set forth in these regulations.
3. The duties, responsibilities, and size of the staff shall be adequate to the purpose and size of educational activities offered.

E. Faculty

1. The faculty employed by the institution must be competent in their formal education and professional experience to enable them through effective instruction to achieve the educational objectives of the institution.
2. In their scholarly preparation, faculty members must have completed formal studies at least through the master's degree from a regionally accredited institution and be assigned to teach in the fields of their degrees.
3. At least one-third of the classes offered must be taught by full-time faculty of the parent institution.

F. Library Resources

1. Institutions offering programs and/or courses in the State of Maryland must provide adequate and appropriate library resources within State boundaries and within reasonable distance of the instructional site. Usage statistics must be kept to determine to what extent these resources are available and accessible.
2. Executed contracts providing for library resources, including borrowing privileges, will be acceptable if adequate accessibility is insured and if approved by the Commissioner of Higher Education.